Brookville Area Chamber of Commerce

72nd Brookville Community Picnic

2023 Vendor Information

The Brookville Area Chamber of Commerce is proud to host the 72nd Brookville Community Picnic

July 27th-29th, 2023

Golden Gate Park

Brookville, Ohio

Thursday 5-10p
Friday 12-10p
Saturday 10a - 10p

Set up may begin at 9 AM Wednesday, Thursday or Friday.

All booths must be set up by noon Friday (Thursday is optional)

No vehicles may be driven in the central area of the picnic during picnic hours.
There are NO EXCEPTIONS!

Thursday is optional for vendors, but with the success of Praise in the Park and Kids Vendor Fair - it is strongly encouraged!

If your area is not cleaned up, you will not be allowed to return.

DEADLINES/PAYMENT INFO:
Standard Deadline: A $25 late fee will be added for applications/payment received after June 9, 2023.
Agreement must be received by June 9, 2023, to be considered for inclusion in the Picnic Program.
Mail agreement and remit payment to Brookville Chamber, PO Box 84, Brookville, OH 45309
Upon arrival, you MUST report to a staff member to direct you to your vendor spot. Failure to do so may result in removal.

If no staff members are present at the Chamber Tent, please call or text 937-833-2375.

Keep this page for your records

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Application Deadline: Jun 9, 2023 to be included in publications
Applications received after Jun 9 will be subject to a $25 late fee

2023 Vendor Information

2023 Vendor Base Pricing

Space Selection:	Standard Fee: by June 9	Late Fee: by July 27
12 x 12 Vendor Booth/s	$100	$125
12 x 12 Non-Profit Booth/s	$65	$90
12 x 12 *Food Booth/s	$300	$325

*plus electric if 30 or 50 amp is needed

Vendor booth spaces are now invoiced via Square.
You may pay with the link in the email, or mail a check to the address at the bottom of this packet.

2023 Picnic Guidelines

If paying by check, please mail to Brookville Area Chamber of Commerce, PO Box 84, Brookville, OH 45309
A certificate of general liability insurance naming the Brookville Area Chamber of Commerce as additional insured should be mailed to the above address or emailed to admin@brookvilleareachamber.org
The sale or possession of alcoholic beverages in the park is prohibited.
The sale of obscene items, literature, photos, or other items of pornographic nature is prohibited. Picnic Committee reserves the right to determine items inappropriate in nature.
All of the spaces will be juried. Booth space is considered reserved only after payment has been received. A confirmation letter will be e-mailed with further information about the event once your application has been accepted.
Deadlines: A late fee of $25 will incur for applications received after June 10th and vendors will not be considered for entry into the Picnic Program.
Submission of an application does not guarantee you a spot.
The booth size is approximately 12’x12’. If you require more space, please reserve the appropriate number of booth spaces.
You will need to provide all set-up materials for your booth which should include a tent, tables, chairs, lights, outdoor electric cords, etc.
All food booth operations will require Montgomery County Health Permits. It is your responsibility to obtain your health permit. (Mont. Co Health Dept., 937-225-4460)
Booth space cancellation: to cancel your booth reservation and receive a full refund, a request must be received in writing and postmarked by July 1st, 2023.
The designated entry time for setup begins at 9 AM Wednesday, Thursday, OR Friday morning. Vendors will be able to park and unload at their space but will be asked to unload as quickly as possible in order to prevent congestion. All vehicles must be removed from the event area before 5 PM Thursday and by noon Friday.
The designated time for breakdown begins at 10:20 PM Saturday. NO VEHICLES WILL BE ALLOWED IN THE EVENT AREA UNTIL THIS TIME. Vendor participation will be prohibited in future events for those who break down prior to the designated time.
The Picnic Committee reserves the right to dismiss any vendor who displays disorderly conduct.